



## MEMBERSHIP RENEWAL 2018/19

The membership renewal form for the 2018/19 membership year is attached. Please print it out, complete and return to the Club not later than 31st March 2018. I will process your application and put your new membership card in an individually addressed envelope in the mail rack in the Flight Planning Room unless you have sent us an SAE for us to send to you by post. If you are unable to print out the form sent by e mail and are unable to download it from the website, printed blank forms will be pinned up on the notice board in the Ops Room. Your membership card is not valid without a photo and possession of a membership card is required to access the airfield. Either send a new one or cut out the one from your old card and include it with your membership renewal application. The annual Membership fees for the year 2018/19 will remain at £100 for Service Members and £200 for Civilian Members.

As in previous year the Station Security and Access Pass renewal paperwork is not being distributed by the Club. The Station Pass Office will send you the necessary paperwork to renew your Station Pass; complete and take to Mike Howard (not me) for countersignature, return the signed form to the Pass Office who will notify you when your new pass is ready for collection. Remember that you **MUST** have a valid Station Pass to enter the airfield and it is your responsibility to make sure your Station Pass is kept current.

The data gathering process we put in place at the beginning of the last Club year is working well so it is not necessary to repeat the data on the renewal application form. A few members have still to reveal their critical dates; if you are one of them, please take a few minutes to complete the necessary details on your signature sheet.

The Committee recently noted that no record is kept of members' Next of Kin so it would not be possible for the appropriate person to be notified in the event of an accident and could result in unnecessary worry for your loved ones over media reports. We have negotiated with Airfield Operations for the NoK details to be held by them as Airfield Ops will always be manned when Club flying is in progress and are likely to be the first to be informed of any incident involving Halton aircraft. To comply with the latest data protection regulations, we have added a consent note to the renewal Application Form. All data will be held securely and access limited to essential personnel.

The Committee have asked me to remind members of the commitment they make to complete the IER training and carry out at least one IER duty. There are less slots than members, but Mike H struggles every year to fill the list. This is your Club and it is unfair to leave all the work that makes your flying possible to the "usual few".

This letter is being sent by e mail to all current Full & Associate members for whom we have e mail addresses, reproduced on the website and posted in the Clubhouse Ops Room. If you have any problems getting the renewal form, please contact me by e mail.

*Mike Russell*  
*Membership Secretary*  
*Halton Aeroplane Club*

*8 February 2018*

*Mob: 07713457698*  
*E Mail: [mrussell7934@me.com](mailto:mrussell7934@me.com)*



# MEMBERSHIP RENEWAL 2018/19

Rank/Title: ..... Name: ..... Current Membership No:  
.....

Service?  Reservist/Cadet Org?  Ex Service?  Civilian?

Home Tel: ..... Mobile No: .....

E Mail: ..... Work Tel: .....

Next of Kin: Name: ..... Contact No: .....

I confirm that: *(please tick appropriate options)*

- I hold & will maintain a current Station pass
- I have or will attend a station fire brief
- I will attend IER training and make myself available for at least one IER duty
- I include a SAE for return of my membership card by post
- I enclose a photo
- I agree to my NoK & personal data being held securely by HAC and Halton Airfield Ops

I enclose a cheque made payable to Halton Aeroplane Club Ltd for:

£200 for Civilian Membership:  or £100 for Service/Reservist/Ex Service Membership:

Date: ..... Signature: .....

Please Complete and Return with cheque and Photo by **31<sup>st</sup> March 2018** to:

Halton Aeroplane Club Ltd  
(Membership Renewal)  
The Airfield  
Royal Air Force  
Halton  
Bucks HP22 5PG

Club Admin Use Only		
HACaS Updated		
Membership Card Issued		
Fee Paid		